



Gillespie Senior Residences, L.P

Neighbors



FROM THE DIRECTOR'S DESK

- ⇒ If you have a hose hooked up to the outside spigot, please disconnect it. They can freeze and cause damage to the water lines. If you do not unhook it, maintenance will at your expense.
- ⇒ If the office is closed for a holiday after hours, or on the weekend, please remember to call all emergency work orders to the emergency phone. All other work orders can wait until the office is open again.
- ⇒ If you are decorating for the holidays, remember that all decorations must be in good working order. No cords running across the lawn or out under windows. Nothing can be nailed to the building.

The office will be closed on the following dates:

- Friday, November 10 to observe Veterans Day.
- Thursday, November 23 and Friday, November 24 to observe Thanksgiving!

Stay Safe and Healthy!

Dionne Wyatt, CEO



Address:

P.O. Box 303
 760 Anderson St.
 Carlinville, 62626
 (217) 854-5393
 Fax: (217) 854-8749

Office Hours:

Monday & Tuesday
 8 a.m.-4:30 p.m.
 CLOSED WEDNESDAY
 Thursday & Friday
 8 a.m.-4:30 p.m.

EMERGENCY NUMBER:
 (217) 827-2100

EMERGENCIES INCLUDE:

- ◆ Gas leaks
- ◆ Broken water pipes
- ◆ Exposed electrical wires
- ◆ No heat (if the outside temperature is 45-degrees or lower)
- ◆ Sewer line stoppage (not drain line)- this includes a clogged toilet
- ◆ CO/Smoke detector beeping or chirping

Also fire, flood, or anything that threatens life, safety or property damage.



Macoupin County Public Transportation
 112 S. Macoupin St. Gillespie, IL 62033
 Call 217-839-4132 to reserve your seat

PREVENTATIVE MAINTENANCE & HOUSING QUALITY STANDARD INSPECTIONS

There are no scheduled inspections for October.

Please make sure your unit is up to the Housekeeping Policy standards at all times.

*Q&A (Quality Assurance) inspections may take place on work orders and inspections anywhere from 3-5 days after the inspection/work order happened.



**Don't forget to set your clocks back
1 hour on Sunday, November 5th!**



Spot 5 differences

